How to Produce the Camera-Ready Document

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ABSTRACT
This is a sample paper using the format and guidelines required for the CHI 96 *Proceedings* and *Conference Companion*. It includes instructions for preparing a camera-ready copy of your accepted submission.

Keywords
Guide, formatting, author's kit, conference publications

INTRODUCTION
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Use the standard *Communications of the ACM* format for references: a numbered list at the end of the article, ordered alphabetically by first author, and referenced in the text by numbers in brackets [2]. See the examples of citations at the end of this document.

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- Write in a straightforward style. Use simple sentence structure. Try to avoid long sentences and complex sentence structures. Use semicolons carefully.
- Use common and basic vocabulary (for example, use the word “unusual” rather than the word "arcane").
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- Avoid or explain puns, jokes and colloquial language. Humor and irony are difficult to translate.
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- Be careful with the use of gender-specific pronouns (*he*, *she*) and other gendered words (*chairman*, *manpower*). Use inclusive language (such as *she or he*, *s/he*, *they*, *chair*, *staff-hours, person-years*) that is gender-neutral. See [4] for further advice and examples regarding gender and other personal attributes.

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INFORMATION AND QUESTIONS
For more information, contact the CHI 96 Office at chi96-office@acm.org, +1 410 263 5382, +1 410 267 0332 (fax).

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